

# In-Kind Donations Volunteer

## Community & Partner Donations

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## In-Kind Donations

Since 1987, Our House has grown from 40-bed shelter to a 6-acre campus, serving more than 400 clients daily. We enjoy more than **\$1.6 million worth of in-kind donations** of goods and services every year. Our House would not be here today if it were not for the generosity of the community. Our House is located at **302 E Roosevelt Rd**. The In-Kind Donations VISTA coordinates between the In-Kind Donations Volunteers (IDVs), Our House staff, and other national service members.

## The Role of an In-Kind Donations Volunteer

As an In-Kind Donations Volunteer (IDVs), you will be organizing, sorting, and labeling in-kind donations Our House receives on a daily basis. This assignment is on-going, and we encourage **small groups (2-5 individuals)** to volunteer. Also, IDVs assist with the office team with any administrative duties.

### Description of Tasks

- Sanitize clothing donations (to prevent the spread of bedbugs)
- Sort, fold, and organization donated clothing
- Categorize donated items in office into appropriate area (dorm closets, thrift store items, storage closets)
- Maintain and organize donation and storage areas
- Identify surplus or unneeded items to be given to other shelters

### Preferred Volunteer Times

Main Shelter	
Monday, Wednesday, Friday	9:00 am to 12:00 pm 2:00 pm to 4:00 pm
Children's Center Donation Closet	
Tuesday and Thursday	9:00 am to 12:00 pm 2:00 pm to 4:00 pm

### Preferred Skills and Qualifications

<ul style="list-style-type: none"> <li>● Regularly required to stand; reach with hands and arms; and stoop, kneel, or crouch</li> <li>● Occasionally required to walk, sit, climb, and balance</li> <li>● Frequently lift and/or move up to 20 pounds</li> <li>● Work indoors, outdoors, in the sun, in the heat, or in the cold</li> </ul>	<ul style="list-style-type: none"> <li>● Be comfortable volunteering within a group or individually</li> <li>● Good verbal and communication skills</li> <li>● Comfortable working with different temperaments and personalities</li> <li>● Comfortable working with different religious affiliations, ethnicities, and orientations</li> <li>● Attention to detail and ability to work unsupervised</li> </ul>
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## **Training and Support**

All Our House volunteers receive a tour around the Our House campus, and they get training on the aspects of their volunteer role. IDVs also receive support, advice, and guidance from the In-Kind Donations VISTA, Our House staff, and other national service members.

## **Benefits to Volunteer**

All Our House volunteers have the opportunity to make a difference in somebody's life. IDVs also have the opportunity to develop their team-working skills and to learn about how Our House receives and handles in-kind donations.

## **Application Procedure**

1. Application Form: available on the Our House website.
  - a. Includes check with NSOPW (registered sex offender list)
2. Interview with In-Kind Donations VISTA
3. Trial Period

## **Contact Information**

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